

# Sr. Specialist, Contracts

## Saskatoon



## About Us

Cameco is one of the largest global providers of the uranium fuel needed to energize a clean-air world. Utilities around the world rely on our nuclear fuel products to generate safe, reliable, emissions-free nuclear power. Cameco's corporate office is based in Saskatoon. We have mining operations and projects in northern Saskatchewan, Kazakhstan, the United States and Australia. We are also a leading supplier of uranium refining, conversion, and fuel manufacturing services from our operations in Ontario.

## The Role

Cameco is looking for a motivated, team-oriented professional who values integrity, safety and the environment and strives to incorporate those values into their everyday achievements.

You will have the opportunity to work remote in this position. However, there may be the need for intermittent meetings in the Saskatoon office/travel to site. The details of this flex work arrangement will be discussed with you in the recruitment process.

### In this role, you will:

- As a member of the Strategic Sourcing team, you will work closely with category managers, contracts administrators, procurement, and site stakeholder teams to create contracts for high risk and/or high value operational spend, while ensuring the contract development process and procedures are effectively executed
- Collaborate with end users to determine contracting type and strategy, developing and initiating requests for proposals, evaluating proposals, completing award recommendations, contract conformance and execution in compliance with Cameco's policies, standards and codes.
- Additional responsibilities include liaising with internal legal counsel.
- responsible for the coaching and mentoring of staff on the best practices, work processes and performance expectations set for the team.
- You will play a lead role in the development and updating of process, procedures, work instructions, flow diagrams etc. for various contract development functions.

### Required:

- Bachelor's degree in commerce, law or engineering
- A minimum of seven years of experience, specifically in supply chain management

Please submit your resume via employee self-service (ESS) career opportunities.

- Extensive experience in negotiating, developing, and executing large contracts, including master agreements for goods or services, consulting services, transportation services, labour services, supply of goods, or construction contracts.
- Applicable bidding experience in the Canadian Market
- Excellent analytical, organizational and communication skills
- Equivalent combination of education and work experience considered

**Recommended:**

- A Supply Chain Management Professional (SCMP) or another comparable designation
- Previous experience with SAP S4/Hanna
- Previous experience with SAP Fieldglass

**Cameco is proud to offer a competitive total reward package which includes:**

- Competitive compensation program with base and variable pay
- Flexible health, drug, dental, and vision plan with a health spending and personal spending account
- Fixed benefits including employee and dependant life, AD&D, disability benefits and paid vacation leave
- Employee & Family Assistance Programs
- RRSP and RPP matching program
- Career development opportunities
- Relocation costs

Cameco is an employment equity employer and aims to achieve gender parity, and as such, preference will be given to qualified members of equity groups. We are strengthened by the diverse backgrounds of experiences and encourage applicants with various levels of expertise to apply, as equivalent combination of education and work experience are considered.

Req ID #: 39651

Posted: April 18, 2024

Posting end date: May 9, 2024

Salary Range: 90,000 - \$115,000

Apply here: [Career Opportunities: Sr. Specialist, Contracts \(39651\) \(sapsf.com\)](#)

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