



**VOLUNTEER OPPORTUNITY**

# Data & Insights Volunteer

The Data and Insights Volunteer supports informed decision-making by collecting, analyzing, and reporting on membership, event, and engagement data. This role is ideal for individuals interested in analytics, reporting, and identifying trends that help improve organizational performance.

## KEY RESPONSIBILITIES

- Assist with data collection, organization, and maintenance within the CRM (Mpower).
- Analyze event attendance, membership, and engagement metrics.
- Support the creation of dashboards, reports, and performance summaries.
- Identify trends, opportunities, and recommendations based on available data.
- Help maintain accurate databases and records.
- Support survey development and analysis.
- Assist with tracking key performance indicators (KPIs).

## SKILLS & QUALIFICATIONS

- Strong analytical and problem-solving skills.
- Attention to detail and accuracy.
- Proficiency with Excel, Google Sheets, or similar tools.
- Ability to interpret and present data clearly.
- Experience with reporting or business intelligence tools is an asset.
- Standard English reading, writing, and speaking proficiency required.

## Interested in this role?

Scan the QR code to sign up or learn more about volunteering with Supply Chain Canada West.



Scan to apply or hit the link below  
[HERE](#)