



**VOLUNTEER OPPORTUNITY**

# Education & Webinar Volunteer

The Education and Webinar Volunteer supports the development and delivery of educational programming, webinars, and professional development opportunities for members. This role helps ensure high-quality learning experiences that provide value to supply chain professionals.

## KEY RESPONSIBILITIES

- Assist with identifying relevant webinar and professional development topics.
- Research and recommend potential speakers, facilitators, and subject matter experts.
- Support webinar planning, scheduling, and promotion.
- Assist with speaker communications and coordination.
- Help support virtual event logistics.
- Gather participant feedback and evaluate program effectiveness.
- Contribute ideas for future educational initiatives.

## SKILLS & QUALIFICATIONS

- Interest in professional development and adult learning.
- Strong communication and organizational skills.
- Ability to coordinate multiple stakeholders and timelines.
- Comfortable with virtual platforms such as Zoom or Teams.
- Experience in education, training, or program development is an asset.
- English proficiency sufficient for a professional environment.

## Interested in this role?

Scan the QR code to sign up or learn more about volunteering with Supply Chain Canada West.



Scan to apply or hit the link [HERE](#)