

Senior Industry Development Officer

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Posting Date: Jul 16, 2026

Location: Edmonton, AB

Company: Government of Alberta

Job Requisition ID: 85593

Ministry: Jobs, Economy, Trade and Immigration

Hours of Work: 36.25 hours per week

Employment Type: Permanent, Full Time

Scope: Open Competition

Closing Date: July 23, 2026

Classification: Program Services 4

Salary: \$3,148.20 to \$4,126.82 bi-weekly (\$82,168 - \$107,710/year)

Overview

The Alberta Public Service states that this role sits within the Ministry of Jobs, Economy, Trade and Immigration and supports economic growth, job creation, and investment attraction across Alberta. The posting says the position is based in Edmonton and supports the Supply Chain, Logistics, and Construction team.

Role Responsibilities

According to the posting, the Senior Industry Development Officer is expected to:

- Prepare action requests and briefings for senior government leadership.
- Respond to ministry briefing requirements and stakeholder information requests.
- Research, analyze, and prepare reports, position papers, and recommendations.
- Identify issues and opportunities using quantitative data and qualitative industry intelligence.
- Conduct jurisdictional and environmental scans of priority sectors.
- Identify significant economic shifts and emerging issues affecting Alberta's economy.
- Keep Industry Relations team members informed about relevant activities, policies, and best practices.

Competencies

The posting highlights these Alberta Public Service competencies:

- Agility
- Drive for Results
- Develop Networks
- Build Collaborative Environments

Qualifications

A bachelor's degree in Business, Economics, Arts, Public Administration, Political Science, or another related field is required, plus 4 years of progressively related experience. The posting also notes that education and experience equivalencies may be considered.

Required Skills

- Research, analysis, and critical thinking.
- Strong writing for briefings, action requests, reports, and recommendations.
- Stakeholder engagement, communication, and relationship building.
- Project coordination and organization.
- Quantitative and qualitative data analysis.
- Environmental scanning and trend identification.
- Sound judgment, political acuity, and attention to detail.
- Collaborative work in a fast-paced environment.
- Proficiency with Microsoft Office.

Assets

- Knowledge of Alberta's economy and priority sectors.
- Familiarity with supply chain, logistics, and construction issues.
- Experience in industry development, economic policy, strategic planning, or stakeholder relations.
- Experience preparing executive briefings, ministerial correspondence, or strategic reports.
- Experience working with industry associations, businesses, and government partners.
- Understanding of economic indicators, labour market trends, and investment issues.

Notes

The posting says there is one permanent full-time position working Monday to Friday for 36.25 hours per week. Applicants are asked to include dates with months and years for all education and work experience, and to include a cover letter explaining suitability for the role.

Application

Applicants must apply online through the Government of Alberta careers system using the official application link below.



Official posting: [Government of Alberta job posting](#)