



West Fraser is a leading diversified forest products company, listed on the TSX and NYSE. Recognized for the eighth time as one of Canada's Top 100 Employers, we are a growing company looking for talented people to be part of our team. Are you interested in working for a company that offers both a challenging work environment and a rewarding career path? Our Slave Lake Pulp division in Alberta, has an opportunity for a:

PURCHASING & STORES SUPERVISOR

SCOPE

Reporting to the Divisional Controller, the Purchasing & Stores Supervisor is responsible for managing all aspects of the warehouse operations, procurement activities and direct supervision of stores personnel. This role will encompass areas such as inventory management and forecasting, dealing with contract negotiations, and researching and identifying opportunities for growth. The role will focus on ensuring goods and services are procured and administered in compliance with corporate guidelines and drive continuous improvement.

RESPONSIBILITIES & DUTIES

- Supports & participates in the Health & Safety program. Responsible for the safe and environmental operation of the stores warehouse function
- Supervises direct reports, including coaching, developing, and managing performance
- Provide direction for optimal inventory levels, cost control & savings, risk management, and process improvement
- Identify opportunities for leverage and best practice sharing
- Communicate with other divisions and corporate to leverage buying power
- Accountable for ensuring inventory level reviews and physical counts are completed
- Identifying and negotiating of supply contracts in collaboration with Corporate Purchasing
- Develop and maintain vendor relationships
- Ensures adherence to Corporate Procurement Code of Practice
- Tracks and reports monthly savings and KPI results

QUALIFICATIONS

- Professional Designation (SCMP) or participation in Supply Chain Management Association (SCMA) towards a Professional Designation
- A minimum of five (5) years purchasing experience, preferably in a pulp mill or related forestry industry

- A minimum of 2+ years of supervisory experience
- Excellent communication and negotiation skills
- Change Management Skills (Initiating, facilitating, and implementing change)
- Strong planning, organizational skills, and decision-making skills
- Embody the West Fraser traits of integrity, humility, teamwork, frugality, innovation, and respect

West Fraser has over 60 locations across Canada, the United States and Europe. We believe strongly in promoting from within and pride ourselves on providing a challenging environment with continuous development. The successful candidate should be interested in future growth opportunities within the company. West Fraser offers an excellent compensation package including a competitive salary, excellent benefits and an outstanding pension plan.

Slave Lake Pulp is a 290,000 tpy BCTMP mill located approximately 2.5 hours north of Edmonton, Alberta. Slave Lake Pulp is committed to a collaborative team culture. Slave Lake boasts the second largest lake in Alberta and offers great ice fishing in the winter and swimming in the summer. The town of approximately 7,000 residents has all the amenities of a larger center yet maintains the outdoor lifestyle of a small community. For more on Slave Lake, please visit: www.slavelake.ca

If this position sounds like the career for you, submit your cover letter and resume at www.westfraser.com/careers - click “apply now” in the job details. For more information on West Fraser and our current opportunities, visit our website at: www.westfraser.com/jobs

West Fraser believes inclusive, diverse teams build a more vibrant workforce, safer operations and a stronger company overall. We strive to create workplaces and leadership teams that are reflective of the diverse communities we are a part of. We will not discriminate against any applicant for employment on the basis of race, gender, national origin or any other protected legal characteristic.

We thank all candidates for their interest; however, only those selected for an interview will be contacted.