



Carlson Construction Group (Carlson) is positioning itself for exciting new growth.

Reporting to the CFO, the Director of Procurement (the “Director”) is a new position at Carlson and a member of Carlson’s Senior Management Team and is responsible for leading procurement efforts to efficiently and effectively enable Carlson and its operating businesses to maximize the value they receive from suppliers to meet their objectives. The Director will collaborate with Carlson’s operating businesses to lead centralized direct and indirect sourcing and procurement efforts. This will include working with the internal stakeholders from initial need identification to final goods or service delivery.

Key Responsibilities:

- Develops procurement strategy and plans, including investment, resources and skill requirements, linking procurement performance with business needs.
- Develops and implements short, mid, and long-term goals and objectives.
- Recommends best-practice based processes.
- Identifies and implements cost-saving and cost-reduction opportunities.
- Develops benchmarks and metrics including routine scorecards to set baseline standards and review for improvement opportunities.
- Develops and enhances strategic vendor partnerships, including supplier selection, evaluation, development, and rationalization/consolidation strategies.
- Collaborates with Carlson’s operating business leader to negotiate strategic sourcing contracts and service-level agreements that are mutually beneficial to clients, internal stakeholders, and vendor partners.
- Tracks, evaluates and manages vendor performance to analyze savings achieved and services delivered in compliance with negotiated terms.
- Meet regularly with Carlson’s operating business leaders to ensure ongoing understanding and alignment on procurement policies, procedures, and programs to continuously enhance organizational value and efficiency.
- Coaches, mentors and develops direct reports and assigned staff.

Qualifications and Skills:

- Undergraduate degree in engineering or business administration or an equivalent combination of education, training and experience.
- CPP and/or SCMP designation required
- Master of Business Administration preferred
- 5-7 years of overall procurement experience, preferable in the Marine, Infrastructure, Heavy Civil, and/or Industrial sectors.
- Demonstrated experience developing, implementing, and managing strategic sourcing programs and strategic supplier relationships.
- Demonstrated ability to lead and motivate a procurement team.
- Must have experience in conducting comprehensive supplier analysis and screening, analyzing supplier proposals and using decision-making tools/models, including financial and non-financial criteria to support the buying team in negotiations and facilitate award recommendations.
- Proven experience working with cross-functional teams; Displays integrity and transparency in interactions with others.
- Proficient in MS Word, Excel and PowerPoint.
- Excellent analytical, mathematics, and problem-solving skills with an orientation to details, both at strategic and tactical levels.
- Excellent communication skills, executive presence, adept negotiator, strong relationship builder with internal and external stakeholders.
- Ability to develop a long-range vision and develop/deliver plans to all levels of the organization.
- Strong interpersonal skills and the ability to effectively multitask in a fast-paced environment.
- Works proactively and efficiently in our collaborative team environment.
- Strong drive for results, setting continually higher goals

In return we offer:

- Competitive base salary
- 14 company statutory holidays (per calendar year)
- Comprehensive benefits including Group RRSP
- The ability to learn and grow with a B.C. owned and operated company

Link to apply: <https://secure.collage.co/jobs/ccg/25987>

“We thank all those who apply. Only those selected for an interview will be contacted. Carlson Construction Group is an equal opportunity employer committed to diversity, equity and inclusion.”

Carlson Construction Group does not accept and is not responsible for any fees related to unsolicited résumés from agencies. Agencies should not submit resumes in response to this posting, to Carlson employees or any associated company location.

About Carlson Construction Group

On September 28, 2021, Carlson Construction Group (Carlson) celebrated its 50th year in business. Being a skilled labourer at heart, our Founder, Gord Carlson, celebrated with an emotional shout-out to its people for they were critical to his success. At Carlson, we are honoured by our people, our culture and our values to build with Passion, Respect, Integrity, Determination, and Endurance. Whether it is the Carlson Family, an executive member, a project manager, or a skilled labourer on the tools, we are a family company that builds with PRIDE!

Since 1971, Carlson’s passion was to build people relationships and construction projects while being a proud Canadian contractor. Today, Carlson’s vision is to build a legacy for a sustainable3 Canada. Carlson is determined to be relevant and reliable for another 50 years within Canada. In order to achieve this aspiration, Carlson’s mission is to be Canada’s leading specialist partner, trusted by its clients to build and maintain their most challenging heavy civil, marine and industrial projects. At Carlson, we self-perform construction contracts through its operating businesses of Brymark Installations Group, Corwest Fabrications, and Vancouver Pile Driving and actively partner in large joint arrangements.