



City of Powell River
Manager of Procurement and Risk
(Full-Time Permanent)

(Salary Range \$97,716-\$112,200 per annum)

Powell River

Located in the Traditional Territories of the [Tla'amin Nation](#), Powell River has the coastal mountains in its backyard and the ocean on its doorstep. The community provides a wonderful mixture of world class arts, culture, recreation, heritage, festivals and the best in education, health care and infrastructure. All these things and more have drawn many people to the [City of Powell River](#) to build a different kind of life in a safe and comfortable environment with the best that British Columbia can offer.

Manager of Procurement and Risk

The City of Powell River is seeking a high-energy, dedicated professional to join our team as the Manager of Procurement and Risk. This position develops, oversees, and manages the City's procurement and insurance function, ensuring compliance with relevant policies, bylaws, trade agreements and other legislation. The successful candidate will ensure the City receives the best value possible for its goods and service purchases and dispositions, minimizes procurement risk, and maintains appropriate levels of insurance.

Ideally, you hold a diploma or degree in Finance, Business Administration, Commerce or a related discipline along with a professional procurement designation and at least five years senior experience in the public sector implementing best practices and leading complex procurement projects. You have extensive knowledge of purchasing and supply management principles, contract law, risk management, bonding and insurance, and government legislation and regulations as they relate to public purchasing functions. A superior negotiator and communicator, you excel at leading interdepartmental evaluation teams through complex bid evaluations and make recommendations for complex and specialized purchasing issues.

This is a full-time permanent position with a Monday to Friday, 35-hour work week, and an annual salary range of \$97,716 - \$112,200. We offer a competitive benefit package that is wholly paid for by the employer and a superior pension plan. Employees have unlimited access to the Recreation Complex gym/swim/skate facilities during public hours, as well as unlimited drop-in fitness classes. Financial support for relocation is available.

[Manager of Procurement and Risk Job Description](#)

Please respond with a résumé and letter of introduction to: humanresources@powellriver.ca this position will remain open until filled.

If you have any questions regarding this opportunity, please contact Interim Director of Human Resources, Rae-Ann Emery at raemery@powellriver.ca

We thank all applicants for their interest; only those individuals who have been selected for an interview will be contacted.