

Buyer

Winnipeg, Manitoba
Supply Chain



NFI Parts is North America's most comprehensive parts organization providing replacement parts, technical publications, training, support for its OEM product lines (transit buses, motor coaches and cutaways), as well as other manufacturers through an extensive cross reference database. All buses and coaches are also supported by an industry-leading comprehensive warranty, service, and support network. Further information is available at www.nfi.parts.

POSITION SUMMARY

This position is responsible for developing and executing buying strategies to reduce costs, reduce lead times, improve Supplier service and assure an effective Source to Pay process. The Buyer is responsible for ensuring the best total cost is achieved, along with the best possible lead times and overall quality to achieve our Customer Service goals.

WHAT YOU WILL DO:

- Manage the total PO process, from PO creation through to PO delivery to destination and payment to Supplier, while ensuring that delivery dates correspond with demand requirements.
- Work with Inventory Planning to ensure sufficient stock levels to meet demand.
- Facilitate and ensure quick and accurate responses to internal Customers to ensure optimal service to their end Customer.
- Responsible for maintaining Purchasing databases to ensure integrity of system data and provide necessary information to Category Leads, Category Managers and other buyers as necessary.
- Identify opportunities and assist in the creation of sourcing plans that secure supply and minimize supply chain disruptions in accordance with the Category sourcing strategy.
- Maintain and enhance the professional relations with Suppliers and contribute to the competitiveness of the business by optimizing purchases within the respective category.
- Use Scorecard tools to analyze and evaluate Supplier Performance KPI's and work with Suppliers for improvements as required.
- Assist Category Lead with special projects as required.

WHAT YOU NEED TO BE SUCCESSFUL:

- Post-secondary education in Business, Supply Chain management and/or a Purchasing related discipline
- Experience in Strategic Sourcing, Purchasing, Negotiation and/or Materials Requirement Planning (MRP)
- Possess excellent organizational, analytical and problem-solving skills
- Adept with Microsoft Office, specifically Word and Excel
- Experience of Oracle systems would be considered an asset
- Excellent written and verbal communication skills
- Motivated self-starter with capabilities to work within a fast-paced team-oriented environment

Apply Now!

If you would like to apply for the position of **Buyer** or know someone who would, please submit a resume online following this link:

<https://www.governmentjobs.com/careers/nfigroup/jobs/3240339/buyer>