

Manitoba Government Job Opportunities

Category Lead - Open Until Filled

PM3 Planning Program Analyst 3

Regular/full-time

Department of Labour, Consumer Protection and Government Services
Corporate and Specialty Categories , Procurement & Supply Chain

Winnipeg MB

Advertisement Number: 39710

Salary(s): PM3 \$68,995.00 - \$86,717.00 per year

Closing Date: September 30, 2022

The Manitoba government recognizes the importance of building an exemplary public service reflective of the citizens it serves, where diverse abilities, backgrounds, cultures, identities, languages and perspectives drives a high standard of service and innovation. The Manitoba government supports equitable employment practices and promotes representation of designated groups (women, Indigenous people, persons with disabilities, visible minorities).

This is a preference competition. All applicants are encouraged to apply, however first consideration for this competition will be given to women, Indigenous people and persons with disabilities. Applicants are requested to self-declare at the time of application.

An eligibility list may be created for similar positions and will remain in effect for 12 months.

A detailed position description is available upon request.

Introduction

The Category Lead is responsible for leading the development and execution of innovative procurement category management strategies.

The incumbent provides expertise on all aspects of procurement and category management activities.

Conditions of Employment:

- Must be legally entitled to work in Canada
- Must provide and maintain a satisfactory Criminal Record Check

Qualifications:

Essential:

- Completion of post-secondary education in Business, Supply Chain or a related field or completion of a professional procurement designation. An equivalent combination of training and experience may be considered.
- Several years' experience in a procurement environment or a similar industry which includes a combination of tendering, evaluation strategy, supplier selection, negotiation, contract award and contract management.
- Experience researching, analysing complex information and making recommendations to stakeholders and senior management.
- Experience with project management tools and techniques to plan and manage a large portfolio or a diverse program which consists of strategic procurement projects.
- Ability to collaborate with team members and stakeholders in developing, strategizing, documenting and communicating project plans and/or business requirements.
- Strong written communication skills.
- Strong verbal communication skills.

Desired:

- Understanding of trade agreements and provincial legislation as it relates to public procurement.
- Understanding of category management methodologies and processes with the ability to apply tools and approaches.

Duties:

Reporting to the Manager Category Management, the Category Lead's key responsibilities are to;

- Leading and implementing complex category initiatives, including overseeing all procurement and project management activities within those categories.
- Monitor ongoing complex procurement projects, practices and strategies to promote standardization and process improvement across departments.
- Researching, analysing and making recommendations for best practices and performance standards, synthesizing many data points into meaningful insights and recommendations.

- Interpreting legislation, policy, and agreements to provide procurement guidance and support to stakeholders.
- Develop partnerships with other departments and agencies across government.

Apply Now:

Advertisement # 39710
Service Centre 3
Human Resource Services
600-155 Carlton Street
Winnipeg, MB, R3C 3H8
Phone: 204-945-8819
Fax: 204-948-3382
Email: govjobs@gov.mb.ca

Please be advised that job competitions for represented positions may be grieved by internal represented applicants. Should a selection grievance be filed, information from the competition file will be provided to the grievor's representative. Personal information irrelevant to the grievance and other information protected under legislation will be redacted.

WHEN APPLYING TO THIS POSITION, PLEASE INDICATE THE ADVERTISEMENT NUMBER AND POSITION TITLE IN THE SUBJECT LINE AND/OR BODY OF YOUR EMAIL.

Applicants may request reasonable accommodation related to the materials or activities used throughout the selection process. When applying to this position, please indicate the advertisement number and position title in the subject line and/or body of your email. Your cover letter, resumé and/or application must clearly indicate how you meet the qualifications.

We thank all who apply and advise that only those selected for further consideration will be contacted.

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manitoba.ca/govjobs



Any personal information provided including employment equity declarations will be used for employment and/or statistical purposes and is protected by The Freedom of Information and Protection of Privacy Act.

Alternate formats available upon request