



EMPLOYMENT OPPORTUNITY

Closing Date: 2023/10/10

PROCUREMENT SUPERVISOR WINNIPEG , MB

Manitoba Hydro is consistently recognized as one of Manitoba's Top Employers!

Great Benefits

- Competitive salary and benefits package.
- Defined-benefit pension plan.
- Nine-day work cycle which normally results in every other Monday off, providing for a balanced approach to work, family life and community.
- Flex-time and partially remote work schedule (providing the option to work remotely 3 days per 2 week period), depending on nature of work, operational requirements and work location.

Manitoba Hydro is a leader among energy companies in North America, recognized for providing highly reliable service and exceptional customer satisfaction. Join our team of Manitoba's best as we continue to build a company that supports innovation, commitment and customer service.

Under the general direction of the Procurement Operations Manager, responsible for the overall supervision, and operational performance of a procurement group. You will also provide expertise on supply chain related issues, enhance relationships with key suppliers and contribute to the development and attainment of the business plan goals and objectives.

Responsibilities:

- Provide leadership and training & development to ensure effective, economical and timely procurement including project procurement within corporate policy, guidelines and supply chain procedures.
 - Provide on-going communication, coaching, support and feedback on individual and group work performance, offer professional procurement and supply chain related solutions to staff and internal customers at all management levels.
 - Responsible for managing a variety of formal complex work assignments.
 - Provide leadership in strategic procurement planning both at a project and corporate level.
 - Develop strategic supplier relations in critical markets ensuring tendering practices and processes are aligned with current market conditions.
 - Establish and maintain professional business communications and enhance relationships with key suppliers, utilities and associations external to the Corporation.
 - Review and authorize purchase orders, recommendations, and other supporting activities in accordance with delegated signing authority.
 - Participate in the review, monitoring, development and implementation of purchasing policies, guidelines and procedures.
 - Participate in the development of Department and Supply Chain Management short and long term strategic objectives
 - Assume the responsibilities of other supervisors or the Manager during absences and promote positive actions that enhance the operations of a service group.
- Represent the Procurement Operations Department on various internal and external committees and teams as required.

"Principal Duties are intended to be an accurate reflection of the main duties essential for this position. They are not designed to be an exhaustive list of all duties, tasks and responsibilities."

Qualifications:

- Four year degree from a recognized university plus a minimum of five years of progressively responsible and directly related experience in procurement.

OR

- A two year Diploma and Supply Chain Management Professional designation plus a minimum of seven years of progressively responsible and directly related experience in procurement.

OR

- Supply Chain Management Professional designation plus a minimum of nine years progressively responsible and related experience in procurement.
- Requires three years related leadership and coaching experience plus demonstrated commitment to undertake various leadership initiatives through the personal development process.
- Specialized training in Management, Accounting and Business would be a definite asset.
- Comprehensive knowledge of corporate supply chain policies, guidelines and procedures including commercial law and logistics and supply chain management.
- Demonstrated high level of initiative and motivation to manage and delegate a multitude of formal complex work assignments, offer professional procurement and supply chain related solutions to staff and customers at all management levels internal to the corporation.
- Strong personal computer skills with the ability to organize, evaluate and implement work methods and practices, and perform complex analytical analysis.
- Demonstrated commitment to personal learning and technical/professional development and the willingness to keep abreast of current trends in the area of procurement.
- Possess a valid Province of Manitoba Driver's Licence.

Salary Range

Starting salary will be commensurate with qualifications and experience. The range for the classification is \$41.15-\$56.78 Hourly, \$78,853.32-\$108,806.62 Annually.

Apply Now!

Visit www.hydro.mb.ca/careers to learn more about this position and to apply online.

The deadline for applications is OCTOBER 10, 2023.

We thank you for your interest and will contact you if you are selected for an interview.

This document is available in accessible formats upon request. Please let us know if you require any accommodations during the recruitment process.

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