Manager, Strategic Sourcing (Category Manager)

Date: Apr 21, 2020
Location: HALIFAX, NS, CA, B3J 2Y1
Company: The Government of Nova Scotia

Competition #: 25379
Department: Service Nova Scotia and Internal Services
Location: HALIFAX
Type of Employment: Permanent
Union Status: Exclusion - Non Union - NSPG
Closing Date: 5/12/2020

About Us

Do you have an innovative mindset? Are you a natural leader that creates a winning culture? Do you understand the voice of the customer? Are you someone that loves the world of procurement and all the dynamics and challenges it brings? Do you want to help contribute to the modernization of healthcare in Nova Scotia? Tell us your story and why you want to work with us?

The procurement branch of Nova Scotia’s Department of Service Nova Scotia and Internal Services is an exciting place to work. We are a growing group of innovative and passionate procurement gurus that are helping our clients, such as the Nova Scotia Government and the Nova Scotia Health Authority, procure the best vendor relationships to support quality healthcare in Nova Scotia. We are looking for a unique individual that shares our vision and values in providing quality leadership and support to their category managers and procurement specialists.

About Our Opportunity

Leading a team of procurement professionals, you will ensure exceptional service delivery is provided to clients while always understanding the “voice of the customer”.

As a leader that cares about building and supporting a dedicated and loyal team, you will have a proven track record in delivering results, promoting engagement, collaboration and leading by example, while supporting diversity and a healthy workplace.

In a typical work week, you can expect to:

• Coordinate category plans with clients to develop/update timing of project deliverables, costs, and savings;
• Deliver category management and strategic sourcing practices;
• Provide leadership to procurement specialists in their development and by ensuring the most effective and innovative procurement methods are adopted and practiced; and,
• Work with the Operations Manager to provide advice, assess health of process and service delivery, and understand future demand requirements of NSHA and NS Government.

**About You**

To be successful in this role, you will have a post-secondary degree in a related discipline (such as, Business Administration, Engineering or Science), previous experience in a procurement role, and several years of managing people in a client service-based environment. An equivalent combination of education and related experience will be considered.

This position aligns well with candidates who also have:

• Project and change management skills;
• Demonstrated experience in public or private sector procurement;
• Demonstrated experience in developing RFPs for clients and negotiating agreements;
• Ability to understand and articulate market trends, total cost of ownership, and articulating opportunities as part of a business case for a client; Experience in developing multi-year category management plans;
• A demonstrated commitment to service excellence through continuous improvement methodologies;
• Demonstrated success in leading, coaching and mentoring others in a diverse environment, team building, employee development and relationship building;
• Experience dealing with service delivery escalations and issues from various client groups, and;
• Experience in collaboration with demonstrated experience in presentation and negotiation skills and possess the ability to effect positive change in a dynamic environment.

You will also possess the following:

• Understanding of procurement law and trade agreements and how they work within public procurement environments;
• Organization, time management and motivational skills;
• A commitment to focusing on a culture that provides customer service above and beyond what is expected;
• Strong understanding of the sourcing process and how to execute on each of the phases, such as; Assessing Opportunity, Define Requirement, Market Research, Develop Sourcing Strategy, Execute Sourcing Strategy and Implement Contracts.
• Ability to execute through effective delegation, motivation and oversight; and,
• A leadership style that is driven, energetic and has a high degree of professional integrity.

We will assess the above qualifications and competencies using one or more of the following tools: written examination, standardized tests, oral presentations, interview(s), and reference checks.

Competencies required at this level are: Analytical Thinking, Teamwork & Collaboration, Action Management, Client Orientation, Developing Others, Team Leadership, Initiative, Effective Interactive
Communication, Partnering & Relationship Building, Strategic Orientation, Intercultural Diversity Proficiency.

Other Considerations

Please note this is a full-time, permanent position.

Pay Grade:  EC 11
Salary Range:  $2,932.88 - $3,657.49 Bi-Weekly

Employment Equity Statement:
Our goal is to be a diverse workforce that is representative, at all job levels, of the citizens we serve. The Government of Nova Scotia has an Employment Equity Policy, and we welcome applications from Indigenous People, African Nova Scotians and Other Racially Visible Persons, Persons with Disabilities and Women in occupations or positions where they are under-represented. If you are a member of one of these equity groups, you are encouraged to self-identify on your electronic application.

Current government employees may access this posting through the link below:

Offer of employment is conditional upon the completion of all applicable background checks and confirmation of credentials, the results of which must be satisfactory to the employer. We thank all applicants for the interest, however, only those selected for an interview will be contacted. All questions and concerns may be directed to Competitions@novascotia.ca.