

# Senior Procurement Specialist

Workers' Safety and Compensation Commission | 1-Year Term

---

Location	Yellowknife, Northwest Territories	Job ID	27617
Department	Workers' Safety and Compensation Commission	Employment Type	Full-Time, Temporary (1-year Term)
Salary	\$111,131 – \$132,717 annually	Closing Date	March 18, 2026 – 23:59 MST
Competition #	26-04 NT	Apply via Email	careers@wscn.nt.ca

## Limited Competition

---

This job opening is limited to employees with the GNWT/WSCC in indeterminate and term positions. To apply, please email your resume quoting competition number **26-04 NT** to [careers@wscn.nt.ca](mailto:careers@wscn.nt.ca).

## About the WSCC

---

The Workers' Safety and Compensation Commission's (WSCC) vision is to eliminate workplace diseases and injuries. Its mission is to promote workplace health and safety while providing no-fault insurance to employers and care for injured workers. Core values include respect, engagement, integrity, openness, cultural safety, excellence, and stewardship.

## Job Information

---

### Key Responsibilities:

- Administering and monitoring contract services to ensure WSCC staff have the services necessary for effective program delivery.
- Developing and maintaining working relationships with suppliers and third-party contractors.
- Providing expert advice on purchasing and ensuring procurement policies and procedures of the WSCC are followed.
- Planning, organizing, and leading the activities of the purchasing function.
- Maintaining inventory of capital items and all purchasing supplies of the Commission.
- Administering the issuance of corporate credit cards.

### Qualifications Required:

Supply Chain Management Professional (SCMP) designation through the Purchasing Management Association of Canada (PMAC), with two (2) years of related experience. Equivalencies may be considered based on a one-year of directly related experience equivalent to one year of education, or vice versa,

assessed on a case-by-case basis.

## Additional Information

---

**Indigenous Employment Policy:** Candidates must clearly identify their eligibility in order to receive priority consideration.

**Diversity and Inclusion:** The WSCC is an inclusive workplace. Identify accessibility needs when contacted for an interview.

**Eligibility:** Eligibility lists may be created from this competition to fill future term and indeterminate positions.

**Term Position:** This is a 1-year term position.

---

**Apply Now**

<https://www.gov.nt.ca/careers/en/job/27617>