



POSITION: Logistics Specialist

Location: Kanata, Ontario

Position: Full time

Industry: Telecommunications

URL: www.renrns.com

Renaissance is a global leader & provider of Supply Chain, Repair, Logistics and Support Solutions focused on telecommunications and electronics. Our headquarters are located in Kanata, ON with additional capacity in Dallas, Texas. We provide customer centric excellence in supporting them to "keep their traffic moving"; and empowering them to take control of their network life-cycle.

Our team is looking for an experienced, high-energy Logistics Specialist to fill an upcoming very complex role. Renaissance offers a close-knit working team and awarding opportunities for learning; simultaneously we trust that this role will provide you the opportunity to share your experience with the team.

The Logistics Coordinator will be responsible for organizing and providing efficient transportation and storage solutions for the entire lifecycle of our products, from the acquisition of raw materials to final product distribution.

Main Qualifications & Responsibilities:

- Organizing and managing inventory, storage, and transportation.
- Oversea and plan all distribution planning requirements.
- Have a working knowledge of Customs and International Trade.
- Reviewing, preparing, and routing purchase orders.
- Monitor shipments: costs, timelines, and productivity.
- Address and resolve shipment and inventory issues.
- Liaise and negotiate with suppliers and customers.
- Improve and expand our approved carrier database
- Obtain rate quotes from transportation resources (road, air, sea)
- Negotiate rates with carriers and other vendors.
- Communicate effectively both verbally and in writing, with internal & external stakeholders.
- Provide regular updates and data supported reports.

Education & Experience:

- BA or College Diploma in Business Administration, Supply Chain Management or relevant field.
- 3+ Years proven experience as logistics coordinator.
- Experience in customer service.
- Knowledge of laws and regulation requirements.
- Ability to work with little supervision and track multiple processes.
- Computer-savvy with a working knowledge of logistics software (ERP).
- Outstanding organizational and coordination abilities.
- Excellent communication and interpersonal skills.

Additional Qualifications:

- Sharing in a team-based environment and provide knowledge transfer when required.
- Ability to prioritize and complete work in a timely fashion. This is a fast-paced quick turnaround environment.
- Ability to listen and communicate with peers at all levels within the organization.
- Health and Safety conscious.
- Autonomous self-starter; can anticipate what needs to be done before being asked.

Renaissance Repair & Supply values the diversity of our workforce. We are committed to providing access & opportunity to individuals with disabilities. We will provide reasonable accommodation throughout the recruitment and employment process. Should you require an accommodation, please contact [hr @renrns.com](mailto:hr@renrns.com).

This position may require exposure to information which is subject to US export control regulations such as the International Traffic in Arms Regulations (ITAR). All applicants must meet eligibility requirements of the ITAR and of the Controlled Goods Directorate (CGD).