
Procurement Coordinator
Permanent Full-time (Primary site: Kirkland Lake)

Blanche River Health Offers:

- On-site staff fitness centre, EAP program, 'perks' program.
- A commitment to professional and personal development including an Education Bursary program.
- A commitment to employee Wellness including work-life balance
- A commitment to a diverse, supportive and equitable workplace
- A commitment to a culture of safety and of mutual respect that is free from discrimination and harassment

Compensation & Benefits Information

- Rate of pay ranges from: \$25.56 to \$ 36.84
- Eligibility to enroll in the HEALTHCARE OF ONTARIO PENSION PLAN (HOOPP). Click on the link provided for more information - <https://hoopp.com/>
- Paid vacation & benefits coverage

Requirements:

- Graduate of university or community college, with business oriented courses including purchasing.
- Membership in the Ontario Buyers Association or Purchasing Managers Association of Canada professional development program or willing to enrol.
- Suitable purchasing experience required.
- Sound knowledge of the Broader Public Sector Procurement Act, health care systems and operations of hospitals preferred.
- Familiarity with the medical products industry.
- Experience using Meditech Inventory Control Module.
- Bilingualism in French and English is preferred.

Kirkland Lake - For more information regarding the town of Kirkland Lake please click on the link provided

<https://www.discoverkl.ca/>

Englehart – For more information regarding the town of Englehart please click on the link provided

<https://www.englehart.ca/>

Please submit your resume by June 13, 2021 to Jessica Parkman, *CHRP – Human Resources*

careers@blancheriverhealth.ca

Only qualified candidates will be contacted for an interview. Blanche River Health is an equal opportunity employer. We welcome and encourage applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

Kirkland Lake site

145 Government Rd E
Kirkland Lake, ON P2N 3P4
(705) 567-5251

Englehart site

61 Fifth St
Englehart, ON P0J 1H0
(705) 544-2301