



Inspired by research.  
Driven by compassion.

Inspiré par la recherche.  
Guidé par la compassion.

## **Strategic Sourcing Lead**

Inspired by research and driven by compassion!

The Ottawa Hospital (TOH) is one of Canada's largest learning and research multi-campus hospitals. With more than 1,100 beds and approximately 12,000 staff members, we deliver specialized care to the Eastern Ontario region.

From the compassion of our people to the relentless pursuit of new discoveries, The Ottawa Hospital never stops seeking solutions to the most complex health-care challenges while continually engaging with the community to support our vision for better patient care.

Working together with its research institute, the University of Ottawa, and other partners, the hospital is continually gaining national and international recognition for high-quality patient care, teaching and research, while striving to meet the needs of the culturally diverse community we serve.

One permanent full-time for the category of Construction, Capital Projects, support services and Planning

As a member of the Contracting and Procurement Services team, this position will play a key role in meeting the team's goal to be recognized and trusted as leading procurement professionals, driven by results, providing strategic value and industry best practices to support world class care.

This's an opportunity to work remotely within a dynamic, high achieving, experienced and fun team!

## **What you'll do**

Reporting to the Manager, Strategic Sourcing the Strategic Sourcing Lead is responsible for leading strategic sourcing and managing the spend category of Construction, Capital Projects, support services and Planning that will drive sustainable value and achieve efficiencies for the hospital and its affiliated organisations. The Strategic Sourcing Lead works with a team of contracting and procurement professionals in performing procurement planning and leading high value, complex competitive sourcing initiatives, negotiation, contracting and stakeholder relationship management. In addition, the Lead will provide guidance and compliance reviews to Strategic Sourcing and be responsible for providing ongoing consulting expertise, establishing and maintaining effective working relationships with management, internal clients, suppliers, and other stakeholders.

## What you'll bring

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- Undergraduate degree in Business Administration or equivalent academic preparation and experience;
- Deep knowledge of managing construction contracting models and requirements
- On hand experience handling different CCDC documents
- Minimum 5 years' experience in leading strategic sourcing initiatives (RFPs) end to end, preferably in a healthcare / publicly funded organization facility in the last 5 years;
- Previous experience in handling corporate projects procurements initiatives specifically utilizing innovative/ Agile procurement templates and tools;
- Strong project management skills;
- Strong knowledge and experience in Construction, Capital Projects, support services and Planning
- Capacity to lead discussions and provide periodical update to senior management and project steering committee;
- Advanced level of Microsoft Word, Outlook and Excel;
- Knowledge of Broader Public Sector Procurement Directives of Ontario;
- Advanced knowledge and use of Oracle, MERX, eTendering and electronic evaluation tools and other relevant procurement systems;
- Excellent knowledge of Procurement and Finance Policies;
- Excellent oral and written communication skills and attributes;
- Strong skills in priority setting and ability to fulfill required tasks within tight deadlines;
- Must possess strong analytical, critical thinking, and problem-solving skills;
- Ability to perform within a fast- paced environment;
- Must possess a strong customer-oriented approach with demonstrated ability to service internal, and external customers;
- Proven skills in managing stakeholder and vendor relations;
- Eligible to work in Canada.

## You'll stand out with

- Certified Supply Chain Management Professional (CSCMP) or equivalent;
- Proficiency in English and French – oral expression (advanced level) and comprehension (advanced level).

## What you can expect from us

The Ottawa Hospital is committed to providing a healthy, safe, and inclusive work environment for everyone. We are driven by our purpose to provide each patient with the world-class care, exceptional service and compassion we would want for our loved ones.

We offer an attractive and equitable compensation package including a comprehensive benefits package, a Defined Benefit Pension (DBP) plan, and insurance protection. We also offer discounts from choice providers on a variety of products and services.

The Ottawa Hospital provides various Health and Wellness resources as well as opportunities for personal and professional development opportunities from our in-house Learning and Leadership Development team to help align your goals with your career objectives.

**Interested? Apply today!**

If you are interested in being part of the team of health-care professionals at The Ottawa Hospital, please submit an online application to apply for the **Job Opening ID 81560**.

We thank all those who apply but only those selected for further consideration will be contacted. The Ottawa Hospital is an equal opportunity employer. Upon request, accommodations due to a disability are available throughout the selection process.

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