

## Project Leader, Global Logistics

**Date:** Sep 1, 2021

**Location:** North York, ON, CA, M9L 2Z7

### About Apotex Inc.

Apotex Inc. is a proudly Canadian, global pharmaceutical company that produces high-quality, affordable medicines for patients around the world. Apotex employs almost 8,000 people worldwide in manufacturing, R&D, and commercial operations. Apotex Inc. exports to more than 100 countries and territories and operates in more than 45 countries, with a significant presence in Canada, the US, Mexico, and India. Through vertical integration, Apotex is comprised of multiple divisions and affiliates including Apotex Inc., focused on generics; Apobiologix, a division of Apotex Inc. focused on biosimilar development; Aveva, an affiliate of Apotex Inc. fully integrated global developer and manufacturer of complete transdermal solutions; Apotex Consumer Products, a division of Apotex Inc. focused on brand name products; and Global Active Pharmaceutical Ingredients (GAPI), a division of Apotex Inc. focused on the manufacturing of active pharmaceutical ingredients (API) for Apotex and third parties. For more information visit: [www.apotex.com](http://www.apotex.com).

### Job Summary

Responsible for cross organizational logistics projects management, including project planning, execution, closure and monitoring. Provide project management/business excellence leadership and guidance to all Apotex logistic sites while ensuring the alignment and consistency of processes and practices. Provide coaching and learnings to different functional stakeholders across all Apotex Logistic sites. This role will drive change and ensure the development of programs supporting of a business excellence culture. Manage and drive continuous improvement initiatives to support defined business strategies and meeting industry compliance requirements.

### Job Responsibilities

- Serve in a senior role as the leader and primary contact to oversee and/or participate on selected cross-functional project teams, ensuring successful and timely execution of the project plans to achieve projects/continuous-improvement goals.
- Manage all internal and external stakeholders and vendors in a professional and ethical manner. Effectively collaborate with them to ensure the successful project execution in accordance with Global Logistics budget constraints and signed vendor contracts.
- Accompany and support all types of audits across sites as required: Regulatory, Customer and Internal audits. Responsible for supporting audits by providing ad-hoc metrics, drafting responses, maintaining files, tracking commitments, and reporting on status to closure.
- As an SME, review, participate in viability assessment and prioritization of proposed changes. Serve as a technical specialist and advisor in supporting GSO by responding to specialized/customized or highly complex queries/analysis.
- Manage and report on initiatives, projects, and programs to improve governance, increase efficiency, and enterprise profitability through the implementation of business processes, tools, and resources for Global Logistics to achieve departmental objectives.
- Act as an expert resource by utilizing advanced analytical techniques to identify contentious issues and anticipate problems affecting the continuous flow of work through the

warehouses. Jointly develop contingency plans with key stakeholders including site based Supply Chain teams. Communicate recommended course of action/decision for execution

- Manage the communication framework during project execution to continuously inform stakeholders of progress, issues and proposed contingency plans. Escalate issues via Leadership team, as appropriate.
- Participate in developing, recommending and implementing cross-functional project teams, systems, policies, procedures and measures of performance to facilitate continuous improvement of the Warehouse.
- Coordinate the installation, commissioning and annual calibrations of new logistics including completing equipment installation and operational qualifications (IQ/OQs) for new/existing equipment as required.
- Responsible for the creation and maintenance of all logistics related Standard Operating Procedures (SOPs) as required.

### **Job Requirements**

- Education
- Post secondary degree in Engineering, Sciences or a related technical field or equivalent combination of College diploma and project management experience in operation environment or minimum 5 years of technical/process improvement (Lean/Six Sigma) project management experience in pharmaceutical industry
- Excellent project management and leadership ability particularly in the areas of achieving outcomes through cross-functional members, developing and maintaining positive working relationships, clarifying expectations and seeking understanding, and taking ownership and accountability for own performance
- PMP Certification considered an asset
- Lean or 6 Sigma certificates considered an asset
- Knowledge
- Experience in supporting external and internal audits (GMP environment).
- Ability to work within a team environment (as part of a team) as demonstrated through previous work experience.
- Ability to manage multiple projects in a fast-paced environment.
- Proven successes in motivating, coaching, problem-solving, decision-making, prioritizing and achieving results through others.
- Excelled understanding of SAP transactions for MM-Warehouse Management & MM-Material Handling.
- Excellent interpersonal skills to develop strong credibility and relations with senior level internal stakeholders and affiliates as well as vendors.

At Apotex, we are committed to fostering an inclusive, accessible work environment, where all employees feel valued, respected and supported.

Apotex offers accommodation for applicants with disabilities as part of its recruitment process. If you are contacted to arrange for an interview or testing, please advise us if you require an accommodation.

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