

Dispatch / Logistics Team Lead

Job Location: Hamilton

About the role

Responsible to manage the day to day transportation activities for both of our operating facilities and all Outside Processors. This position reports to the Transportation Coordinator.

Detailed Job Description Duties

- Take the lead over the other dispatchers in the department
- Train new employees
- Maintain and produce reports as needed
- Learn the Stelco Legacy systems
- Learn Oracle Transportation Management and all ERP / Microsoft systems as required
- Coordinate day to day transportation requirements
- Maintain ongoing relationship and communication with carriers
- Co-ordinate Shipping forecasts with Sales and Business Planning
- Manage aged inventories and prioritize for shipment
- Liaise priorities between Customer Service and the Carriers
- Determine problem laneways and offer possible solutions
- Maintain carrier safety
- Work with Quality Assurance on Customer Returns

What you bring to the table

Job Qualifications

- Bachelor's degree or college diploma in Business Administration, supply chain management or closely related field
- Minimum 5+ years' experience in Logistics, Supply Chain Management or closely related function

Job Skills and Knowledge

- Strong interpersonal and communication skills with ability to influence decisions and interact with all levels of management and suppliers
- Knowledge of Oracle Transportation Management system an asset but not a must
- Significant attention to detail, timeliness, accuracy, and skill to grasp concepts quickly
- Computer literate to a working skills level – proficient in Microsoft Office (especially Excel)
- Has familiarity of Sharepoint
- Excellent verbal and written communication skills
- Ability to adapt to and master web-based support applications

Your work environment

- Normal, fast-paced office environment for a high impact team

How to Apply

Please send resumes to careers@stelco.com