



Inspired by research.
Driven by compassion.

Inspiré par la recherche.
Guidé par la compassion.

Strategic Sourcing Lead

Inspired by research and driven by compassion!

The Ottawa Hospital (TOH) is one of Canada's largest learning and research multi-campus hospitals. With more than 1,100 beds and approximately 12,000 staff members, we deliver specialized care to the Eastern Ontario region.

From the compassion of our people to the relentless pursuit of new discoveries, The Ottawa Hospital never stops seeking solutions to the most complex health-care challenges while continually engaging with the community to support our vision for better patient care.

Working together with its research institute, the University of Ottawa, and other partners, the hospital is continually gaining national and international recognition for high-quality patient care, teaching and research, while striving to meet the needs of the culturally diverse community we serve.

The Ottawa Hospital is seeking multiple procurement professionals to join the procurement team for the new Civic Hospital. This is an exciting opportunity to join a dynamic Contracting and Procurement Services team, providing strategic value in support of world class care. The incumbents will be responsible for leading procurement initiatives, coordinating procurement planning and contract managing categories of goods and services for the development of the new civic hospital site with a focus on construction related services, furniture, fixtures and equipment (FFE) planning and Information, communication and automated technologies (ICAT).

As a member of the New Civic Development (NCD) procurement team this is a sought-after opportunity to be part of a strategic and high profile project with significant impact on the Ottawa community. Also as part of the Contracting and Procurement Services team, this position will play a key role in meeting the team's goal to be recognized and trusted as leading procurement professionals.

These positions will primarily be working remotely within a dynamic, high achieving, experienced and fun team

Temporary positions until approximately October 31, 2023 approximately.

What you'll do

Reporting to the Manager the Strategic Sourcing Lead is responsible for coordinating and liaising with the New Campus Development (NCD) procurement team, delivery project team and third party consultants in the procurement planning and execution of FFE, ICAT and/or construction related services to drive sustainable value and meet project deadlines and objectives. The Strategic Sourcing Lead works

with a team of contracting and procurement professionals in performing procurement initiatives and leading high value, complex competitive sourcing initiatives, negotiation, contracting and stakeholder relationship management. In addition, the Lead will provide guidance and compliance reviews and be responsible for providing ongoing consulting expertise, establishing and maintaining effective working relationships with management, internal clients, suppliers, and other stakeholders.

What you'll bring

- Undergraduate degree in Business Administration or equivalent academic preparation and experience;
- Deep knowledge of managing procurements and contracts relating to major construction projects, contracting models and requirements;
- On hand experience handling different CCDC documents;
- Minimum experience to 5 yrs. in leading Strategic sourcing initiatives (RFx) end to end preferably in healthcare /publicly funded organization;
- Previous experience in handling corporate projects procurements initiatives specifically utilizing innovative/ Agile procurement templates and tools;
- Strong project management skills;
- Strong knowledge and experience in FFE and/or ICAT and/or construction related services procurement;
- Capacity to lead discussions and provide periodical update to senior management and project steering committee;
- Advanced level of Microsoft Word, Outlook and Excel;
- Knowledge of Broader Public Sector Procurement Directives of Ontario;
- Advanced knowledge and use of Oracle, MERX, eTendering and electronic evaluation tools and other relevant procurement systems;
- Excellent knowledge of Procurement and Finance Policies;
- Excellent oral and written communication skills and attributes;
- Strong skills in priority setting and ability to fulfill required tasks within tight deadlines;
- Must possess strong analytical, critical thinking, and problem solving skills;
- Ability to perform within a fast paced environment;
- Must possess a strong customer oriented approach with demonstrated ability to service internal, and external customers;
- Excellent coordination, organizational skills and attention to detail;
- Proven skills in managing stakeholder and vendor relations;
- Eligible to work in Canada.

You'll stand out with

- Certified Supply Chain Management Professional (CSCMP) or equivalent;

What you can expect from us

3

The Ottawa Hospital is committed to providing a healthy, safe, and inclusive work environment for everyone. We are driven by our purpose to provide each patient with the world-class care, exceptional service and compassion we would want for our loved ones.

We offer an attractive and equitable compensation package including a comprehensive benefits package, a Defined Benefit Pension (DBP) plan, and insurance protection. We also offer discounts from choice providers on a variety of products and services.

The Ottawa Hospital provides various Health and Wellness resources as well as opportunities for personal and professional development opportunities from our in-house Learning and Leadership Development team to help align your goals with your career objectives.

Interested? Apply today!

If you are interested in being part of the team of health-care professionals at The Ottawa Hospital, please submit an online application to apply for the **Job Opening ID 82668**.

We thank all those who apply but only those selected for further consideration will be contacted. The Ottawa Hospital is an equal opportunity employer. Upon request, accommodations due to a disability are available throughout the selection process.

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