

Interested in a career with a progressive fourth generation, family-owned company with over 100 years of experience? **Willson International** is a fourth-generation family run organization offering Customs Brokerage and Third-Party Logistics solutions to our clients. We are dedicated to our people because the people we hire are the cornerstones of our success. Their ideas, commitment and connection to our customers are truly the essential elements in how we succeed. If you have a passion for terrific customer service, work life balance and love to work in a team environment this could be the opportunity for you!

International Drayage Coordinator

Please note that this will be a work from home environment. Candidates must be able to work from home remotely. All IT equipment will be provided by the Company.

Position is responsible to arrange and follow up on Truck freight deliveries. Dispatch operations for all assigned clients, spot quoting, tracking, and invoicing.

Principal Accountabilities and or Duties

- Outsource deliveries to proper carriers for pick-ups of freight. Arrange deliveries from warehouse to Consignee once Customs released
- Rate negotiations with carriers
- Ensure customers freight is picked up / delivered to the customer on time. (track & trace)
- Billing
- Track and trace ocean/air shipments
- Guaranteeing warehouse charges
- Customer Service
- Operations support to brokerage department
- Maintaining client relations

Knowledge and Educational Requirements

- High School Diploma is required
- Minimum two (2) years International Drayage experience.
- Working knowledge of MS Office Suite of products.
- Working knowledge of transport law
- Strong communication skills – verbal and written is required
- Problem solving, accuracy, attention to detail and analytical ability is required

This is the company culture we are fostering:

At Willson, family is first, and we recognize, support and respect each employee's responsibility to his/her family. In our continued efforts to help our employees we offer:

- Medical, Dental & Supplementary Health coverage
- Company paid emergency leave days
- Company matching Group RRSP
- Paid Continuing Education Courses

If you think you are a fit for this type of opportunity, please apply by sending your application to amcbride@willsonintl.com. We would love to hear from you. Please come and learn more about us at www.willsonintl.com

Willson International is an equal opportunity employer. Accommodations for disabilities will be provided to support participation in all aspects of the recruitment process.