

Green Line Hose & Fittings Ltd is a specialized wholesaler of goods that keep industry moving. With operations coast to coast Green Line services a wide variety of industries. Our focus on large inventories and global supply gives the purchasing department a key role in the successful operation of the company.

Qualifications

- Preferred 3-5yrs managing a globally sourced industrial product line
- Professional certification in Supply Chain, or progress towards one
- Experience dealing with the uncertainty of long-lead deliveries from vendors
- Good working knowledge of the Office 365 Suite, especially Excel
- Experience with Microsoft Power BI and Access an asset
- Knowledge/experience of different forecasting methods

Responsibilities

The purchaser is responsible for a suite of products as assigned by management. They will purchase products, develop purchasing strategies, work with suppliers on delivery, and manage the overall inventory of the company. Their goal is to ensure appropriate stock availability across the Green Line network of companies. Responsibilities will include:

- Managing a portfolio of products as assigned by the Purchasing Manager – inventory levels, product files, purchase orders, special requests, communication with vendors, etc
- Maintain product information within the ERP as outlined by management (characteristics, weight, dimensions, pricing, HS Codes, etc.)
- Manage the relationships with the vendor and understand their business operation and capabilities
- Deal with product quality issues if/when they arise with the vendor
- Ensure product purchased meets the requirements set out by Green Line
- Analysis and comparison of competing product
- Sourcing of Nonstock products as required
- Participate in new product development
- Use reporting methods available to predict potential inventory failures
- Expedite orders with vendors when inventory levels and/or customer needs require action
- Some international travel may occasionally be required

Resumes can be emailed to travis.robinson@greenlinehose.com