**Senior Procurement Manager**

Reverse Logistics Group (RLG) is seeking a Senior Procurement Manager to expand our environmental compliance solutions with a focus on supporting the implementation of Ontario’s future Blue Box program.

With more than 30 companies on 4 different continents within the [Reconomy Group](https://www.reconomy.com/), RLG is one of the leading providers of centrally managed multi-material and targeted return systems for products of all kinds.

RLG has a vision of building and operating a reverse supply chain that achieves regulatory compliance for our customers while optimizing multiple channel collection and post-collection recycling systems to maximize resource recovery rates while driving innovation and efficiency. Visit us at <https://rev-log.com/ca/>

**Job Description**

The Procurement Manager will carry out the following duties in order to plan, coordinate, and perform procurement assignments for collection, transport and transfer facility services for residential Blue Box materials. In this role you will procuring new services through public RFPs and managing the associated RFP process for several hundred operational contracts worth $30+ million for Ontario’s Blue Box Program and working with RLG operations and customer service managers to ensure contract compliance. You will also be representing RLG on an RFP evaluation & selection committee , jointly with RLG’s key customer. Key tasks and processes include:

* + Driving the development and implementation of RLG’s procurement processes and tools, coordinating and execution on process improvements relating to procurement
	+ Ensure Canada procurement practices are consistent with RLG’s global practices and RLG’s Supplier Policy Charter
	+ Build and lead a procurement team with 3 to 5 full-time direct reports to fill necessary positions from August 2022 onwards
	+ Plan and coordinate supplier qualification process, development and execution of request for proposal (RFP), bid analysis, supplier selection for collection and post-collection (recycling) processes
	+ Coordinate with RLG’s legal and audit team for pre-qualification of contractors
	+ Contract development and negotiation
	+ Coordinate with RLG’s Audit and Operation teams who will have overall responsibility for contract compliance i.e., certifications and standards, documentation, permits, data reporting and compliance with applicable regulations
	+ Coordinate supplier onboarding process with RLG’s finance & accounting team
	+ Communicate to senior management on status, risks and process change
	+ Collaborate with other RLG’s global business units including: Business Development, Compliance, Operations, Research and Product Development.

**Your Profile:**

* Bachelor’s degree in business, logistics or related field
* Outcome focused, critical thinker with the ability to analyze and visualize, to ensure continuous improvement across our entire business
* You already have minimum 5+ years of procurement experience and proven results
* Experience building and leading highly functioning teams
* You are self-confident, have outstanding communication skills and bring "hands-on" mentality
* You take a collaborative approach while effectively managing relationships and have experience working in a cross-functional team structure
* You work with a high degree of effectiveness and accuracy, even under time pressure and demonstrate a willingness to go the extra mile
* Experience in the recycling and resource recovery industry considered an asset
* Knowledge of EPR regulatory compliance and passionate about circular economy
* Professional certification such as CPSM or CSCMP is considered an asset

**What to expect:**

* Comprehensive employer paid health and dental benefits
* Employer matching of employee RSP contribution
* RLG is supportive of professional development and training, with opportunities to work globally
* RLG has a dynamic and international working environment: thirty-nine nationalities with diverse backgrounds
* Tech enabled processes and hybrid work environment

Based in Toronto; reports to Director of Operations and Business Development.

**Sounds like an opportunity made for you?**

Please send us your application documents **(CV and cover letter)** in English to Andrea.Firth@rev-log.com

**We are looking forward to your application!**