



## Internal Job Posting

To apply for this position please complete the Internal Job Posting Application found in the forms section on ADP and submit to [HRForms@yamaha-motor.ca](mailto:HRForms@yamaha-motor.ca).

Position Information			
<b>Title</b>	Supply Chain Analyst	<b>Department</b>	Parts and Accessories
<b>Location</b>	Toronto	<b>Status</b>	Full Time
<b>Contact</b>	<a href="mailto:HRForms@yamaha-motor.ca">HRForms@yamaha-motor.ca</a>	<b>Reports to</b>	Supply Chain Lead

**Summary of Responsibilities**

The Supply Chain Analyst procures and maintains a continuous supply of parts and accessories to meet corporate objectives through enhanced demand forecasting, demand planning and data analytics.

**Key Duties and Responsibilities**

Purchase, co-ordinate the product flow and stock an optimal balance of parts and accessories in order to meet the sales and department objectives	40%
Communicate with suppliers to ensure optimum delivery performance. Expedite back orders as necessary. Resolve receipt and invoice discrepancies in a timely manner	20%
Develop and analyze key performance indicators to measure the effectiveness of the business processes and inventory management operation	10%
Create, modify and enhance new and existing reports	10%
Collaborate with internal stake holders to create a two-way information flow for better decision – making	10%
Maintain forecasts and product life cycle for all new product launches and exits. Recommend rationalization initiatives based on changes in demand and market trends	5%
Additional duties and tasks as assigned	5%

**Education Requirements and/or Experience Requirements**

<b>Degree/Diploma</b>	Bachelor's degree	<b>Program of Study</b>	Business, Supply Chain
<b>Years of Experience</b>	3-5 years related experience	<b>Type of Experience</b>	Wholesale or Retail

**Skills and Abilities**

- Strong decision-making skills
- Dedicated to multitasking effectively to ensure timely project completion to align with corporate objectives
- Ability to manipulate large amounts of data
- Proficient in Microsoft Access and Excel
- SAP Experience considered an asset

**Travel/Overtime Requirements**

- Some overtime may be required for month and year end processes.

**Application Instructions**

Please submit your application [here](#).