



# Career Opportunity

Federated Co-operatives Limited (FCL), Saskatchewan's second-largest company by revenue and top-five employer continues to evolve or center led procurement function as part of our Supply Chain Business Unit. The next stage of our evolution is the standing up of a Procurement team focused on our manufacturing facilities, specifically the Co-op Refinery Complex (CRC) but expanding to support other industrial/manufacturing facilities in the future.

Transformation of our procurement organization is a top strategic priority for FCL, and we believe presents a rare and exciting leadership opportunity. The world is rapidly changing and we are changing with it. If you are a forward thinker, with the creativity and maturity to effectively challenge the status quo of our existing business and practices, this opportunity might be for you.

We are building a world class procurement function comprised of 3 functional pillars; (1) Strategic Sourcing focused on our enterprise impacting category strategies and sourcing execution, (2) Purchasing Services providing exceptional support and services to our BU stakeholders on a daily basis, and (3) Procurement Center of Excellence leading our governance, data analytics and digital toolkit development and enhancement.

This position is a key leader within our Manufacturing Procurement team and will be our Manager, Purchasing Services. The position is to be based at our refinery complex in Regina, Saskatchewan.

## **What you'll do:**

You will be responsible for the efficient and reliable day to day delivery of purchasing services to our manufacturing facilities which include the Co-op Refinery Complex (CRC), Co-op Ethanol Complex (CEC) and other future manufacturing or industrial facilities. You will lead a team of purchasing agents/buyers who are the service delivery providers to the facilities stakeholders. The manager will work closely with the Procurement COE Governance and Infrastructure to identify, scope, plan and execute process and technology improvement projects to ensure a modern, efficient, and effective procure to pay process is in place for FCL's manufacturing and industrial facilities.

## **Purchasing Services Delivery**

- You will oversee and lead the activities of purchasing agents/buyers who are responsible for administering the requisition to purchase order to payment processes to ensure efficient and reliable acquisition of goods and services to meet manufacturing facilities operating, maintenance and capital project needs ensuring quality customer service is provided to internal customers.
- You will work with manufacturing facilities materials managers and other stakeholders and provide coaching and support to ensure adherence to and adoption of purchasing processes.
- You will coach and mentor direct reports, including the hire/fire, training, career development, and performance management. Establish performance standards for direct reports, provide guidance and supervision, conduct regular formal or informal staff



meetings, and provide performance feedback including performance and development coaching.

### **Purchasing Process and Technology Monitoring and Improvement**

- You will monitor the execution of the requisition to purchase order to payment process and ensure all processes, interfaces and technology tools are operating as required to ensure an uninterrupted flow of materials and services to facilities to meet operating needs.
- You will ensure required purchasing information is disseminated and available across the manufacturing facilities for other department needs and processes; key interfaces include the strategic sourcing teams to facilitate supplier negotiations/RFP's, the MRO materials/warehouse team to facilitate materials management on sites, the turnaround team to ensure turnaround planning and execution.

### **Department Leadership and Support**

- You will participate in Supply Chain BU planning and goal setting and act as the Supply Chain SME on requisition to purchase order to payment process and technology; represent the BU in any integration of facilities or BU into the enterprises requisition to purchase order to payment processes and technology.

### **Why it matters:**

We fuel Western Canada. Our Refinery strives to be a recognized leader in safety, reliability and sustainability within the petroleum-refining industry.

### **Who you are:**

You are looking for a career in Supply Chain and:

- You have a Bachelor's Degree with a preference for Business, Accounting, Operations Management or Supply Chain
- You have a minimum of 6 -9 years of relevant progressively responsible experience in purchasing service delivery and/or warehouse and materials management which includes 3+ years of management or supervisory experience in an industrial environment.
- Problem solving, customer service orientation and excellent interpersonal and communication skills are essential (a combination of relevant education and experience may be considered).
- A SCMP Designation or equivalent is desired
- You're honest and trustworthy, are results oriented and strive to be the best in what you do.
- You believe in collaboration, building relationships and value the perspectives of others.

Our Team Members receive competitive salaries, short-term incentives, a comprehensive benefits package and an employer-contributed pension plan. We encourage our Team Members to take advantage of learning opportunities, to grow and develop, and to foster a culture of teamwork and innovation.

FCL embraces diversity and inclusion and we're working to create a workplace that is as diverse as the



communities we serve. We support and provide an environment that allows every person to bring their whole self to work.

If this opportunity speaks to you, we invite you to apply by May 17, 2022.

We thank all candidates for their interest, however only those selected to continue in the recruitment process will be contacted. If you require support to apply for this opportunity please contact us at [fclhr@fcl.crs](mailto:fclhr@fcl.crs).

Please note you may be required to undergo a background check and substance test in accordance with FCL policies. FCLHP