



Material Planner

Position Overview

We are looking for a Material Planner to manage materials and production orders for manufacturing within the supply chain group at Calian AT & Composites. This role acts as an intermediary between project planning, engineering, purchasing, and manufacturing teams to ensure production readiness and continuity. The Material Planner is responsible for coordinating material flow, maintaining accurate schedules, and supporting multiple projects with varying scopes while balancing attention to detail with overall project success.

Responsibilities

Manage material requirements based on project demands, available inventory, and production schedules, including material transfers before and after manufacturing

Plan and release purchase requisitions for buy items and coordinate with buyers on purchase orders and expediting

Ensure bill of material changes are incorporated into structures, including work in process and work in queue for production

Manage production and project timelines and adjust schedules as needed to meet targets

Conduct stock checks and monitor material availability to ensure production readiness

Communicate potential risks or delays to stakeholders across engineering, production, and project teams

Monitor actual versus planned material consumption and plan resupply accordingly

Use planning tools such as SAP, Excel, and other systems to manage data and workflows

Provide input to improve material planning processes and overall efficiency

Perform other duties as required within the scope of the role

Qualifications

High school diploma or equivalent; a supply chain diploma is considered an asset



Up to 5 years of experience in a manufacturing environment in a hands-on or support role
Experience with material handling, inventory control, or production coordination is preferred

Strong proficiency in Microsoft Excel, with working knowledge of Word, Outlook, and Teams

Experience with ERP systems and material planning tools is considered an asset

Excellent organizational, prioritization, and multitasking abilities with strong attention to detail

Strong communication skills with the ability to collaborate effectively across teams and levels

Ability to work independently and as part of a team in a fast-paced environment

A sense of urgency, adaptability, and a proactive, solutions-focused mindset

Understanding of material traceability and production processes is an asset

Additional Requirements

Ability to work fully on-site to support close collaboration with manufacturing teams, assemblers, and team leads

Capacity to manage high volumes of data, reporting, and coordination across multiple stakeholders

Compensation

\$45,000 to \$60,000

Vacancy

We have 1 available position

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