

**The Mosaic Company (NYSE: MOS)** is the world's leading integrated producer of concentrated phosphate and potash—two of the three most important nutrients in agriculture. We employ more than 13,000 people in six countries to serve farmers all over the world. Our Headquarters is in Lithia, Florida with operations throughout North America (U.S./Canada) and South America.

**At Mosaic We Help the World Grow the Food it Needs - [Apply today and join our team!](#) You may also contact [Rachel Silnutzer](#).**

### **Senior Buyer - Capital Projects**

**Location:** The successful candidate can sit onsite at either our Esterhazy K1, K2 or K3 mine (Highway 80 | Esterhazy, SK S0A 1X0 CAN) or at our Regina office (1700-2010 12<sup>th</sup> Ave | Regina, SK S4P 0M3 CAN). Candidates in Regina can expect occasional travel to Esterhazy as necessary.

**Work Arrangement:** Hybrid with 3 dedicated office or onsite days (Monday, Tuesday, Thursday)

We're looking for a strategic and detail-oriented Senior Buyer to join our Regina team. In this role, you'll play a key part in supporting capital and operational projects by leading sourcing initiatives, strengthening supplier partnerships, and ensuring compliance with strategic agreements. If you enjoy collaborating cross-functionally and influencing project outcomes from planning through execution, this is a great opportunity to make an impact.

### **What You'll Do**

- Partner with Capital teams to plan and develop project scopes, schedules, and bid packages
- Develop bidder lists, conduct detailed bid analysis, and provide award recommendations
- Collaborate with EPCM firms to ensure sourcing activities align with Mosaic requirements
- Manage supplier relationships and performance through the lifecycle of agreements
- Develop and execute structured agreements that protect Mosaic's interests using established tools and processes
- Partner with Legal to draft, review, and finalize contracts
- Ensure agreements are executed, filed, and distributed in accordance with company policy
- Ensure contractor compliance with insurance and WCB requirements through ISN and complete post-job evaluations
- Process purchase orders, expedite materials and services, and resolve invoice issues with Accounts Payable
- Identify and report cost-saving opportunities and drive process improvements
- Attend meetings, collect data, prepare reports, and travel to sites as needed

### **What You'll Need**

- High School Diploma or GED
- 5+ years of procurement, purchasing or related experience
- 3+ years of experience in industrial manufacturing or related environment
- 1+ years of experience using a Computerized Maintenance Management Systems (CMMS) or ERP system
- Demonstrated analytical, communication, and contract management skills
- Ability to manage multiple priorities and stakeholders

### **Bonus Points If You Have**

- Bachelor's degree in business administration or related field
- SCMP designation or SMT Diploma
- Experience working with engineering procurement construction management (EPCM) firms on capital projects
- Experience with original equipment manufacturer procurement – OEM

- Experience with SAP Ariba and/or SAP Fieldglass

**What's In It for You**

- A competitive base salary + a bonus incentive
- 11 paid holidays each year
- A generous retirement and savings program with a company match
- Paid sick leave
- Paid vacation
- A robust flexible benefits package which includes medical, dental, vision, and life & disability insurance
- Employee and Family Assistance Program
- Tuition reimbursement