



# WE'RE HIRING

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## **Procurement and Vendor Manager**

**Regina, Saskatchewan**

**15-month Fixed Term**

**English**

**Applications close: September 24<sup>th</sup>, 2021**

### **Procurement and sourcing expertise needed:**

As part of the corporate procurement team, you'll manage and support procurement and sourcing activities for business units across the organization, and help develop strategies that support overall corporate goals.

### **What you'll do:**

- Manage procurement processes, including RFP, RFQ and RFI execution
- Guide and coach employees on best-practices
- Advise on interpretation of policy, procedure and legislation
- Develop and monitor procurement and third-party risk policies and frameworks

### **What we're looking for:**

- Confident communicator who effectively adapts their style to specific audiences and situations
- Relationship-builder able to understand requirements of internal partner groups
- Self-starter who embraces change and innovation
- Experience in IT and professional services procurement

### **What you'll need:**

- A certificate or degree in business, economic or commerce and at least six years of related experience (or equivalent combination of education and experience); supply chain management designation is an asset
- In-depth knowledge of related standards, practices and processes

To apply, visit [fcc.ca/Careers](https://fcc.ca/Careers)