

## Procurement Specialist

### Saskatchewan Health Authority Career Opportunity

**Job Description:** The Procurement System Support Specialist is responsible for contributing to the development and daily operations of the Administrative Information Management System (AIMS) project, specifically for the requisitioning and procurement modules. The Specialist supports the system through the development and execution of procurement operational and business plans; including cascading, monitoring, reporting, and course correction of same. The Specialist demonstrates strong leadership to enable an innovative and positive working climate and a client-centric culture. The Specialist must work cross functionally within the portfolio and across the organization to support operations. The Specialist will develop partnerships and work closely with system and community partners.

**Experience:**

- 3-5 years' experience working in a complex, multi-stakeholder environment
- Leader who has developed planning and programs in multi-stakeholder environment

**Education:**

- Bachelor of Business Administration (BBA)
- Business Administration diploma (DBA)
- Supply Chain Management Professional certificate (SCMP)

**Other Education and Training:**

- Licensed, and in good standing, with regulatory body, if applicable
- Undergraduate degree or an equivalent combination of education and experience

**Salary or Pay Band:** As per Terms and Conditions of Employment

**Locations:** To be determined

For more information and to apply, visit our online [Job Board](#)

The Saskatchewan Health Authority (SHA) is the largest employer in Saskatchewan, employing more than 45,000 staff in a dynamic healthcare environment. The Saskatchewan Health Authority (SHA) is committed to providing coordinated quality services that are seamless, safe and patient-centred.



***Healthy People, Healthy Saskatchewan***

The Saskatchewan Health Authority works in the spirit of truth and reconciliation, acknowledging Saskatchewan as the traditional territory of First Nations and Métis People.