

Senior Supply Management Consultant

Position Details

Posting Summary

Competition Number	20240329A/S
Position Title	Senior Supply Management Consultant
Faculty/Department	Financial Services
Unit	Supply Management Services
Employee Group	URFA APT
Collective Agreement Consideration	Open with preference given to APT members.
CUPE 5791 Job Family	N/A
Category	Staff
Number of Vacancies	1

Position Summary

Are you a strategic thinker with a passion for optimizing procurement processes? Join us as our new **Senior Supply Management Consultant!**

This position will lead sourcing projects, manage complex supplier relationships, and educate the campus community on purchasing policies. Your expertise will drive value-based sourcing strategies and enhance supplier performance, ensuring the University's diverse needs are met efficiently and effectively.

What You'll Do:

- Execute sourcing projects in construction related categories (design, development, project management, equipment, and services), monitoring the supplier market and implementing value-based sourcing strategies to meet the changing product and service needs of the University.
- Secure and adhere to the complete end-to-end procurement purchase process across several related categories. Communicating/educating the campus community of purchasing policies/processes that govern the purchasing.
- Demonstrate ability to manage multiple, complex projects simultaneously, ensuring commitments are delivered & conflicting timelines managed effectively to ensure full stakeholder satisfaction with procurement processes.
- Lead and drive supplier management and performance by influencing, challenging, and collaborating with suppliers to improve ways of working, supplier performance and drive cost consciousness to deliver positive outcomes for the University.
- Proactively monitor market and provide input and recommendations regarding sourcing options, supplier market and market trends to ensure development of the category/ sourcing plans.
- Focus on build trusted long-term relationships with suppliers.
- Collaborate and support internal business partners to meet and achieve favourable outcomes for their procurement needs.
- **Plus More:** Be ready to take on additional related tasks as assigned – your role is dynamic and essential to our success!

Why Join Us?

At the University of Regina, we're more than just a campus – we're a community! Join our team and enjoy:

- **Meaningful Impact:** Your work directly contributes to creating a better environment for students, faculty, and staff.
- **Professional Growth:** We support your development, offering opportunities for

advancement and learning.

- **Work-Life Balance:** We value your well-being and know your personal life is most important!
- **Dynamic and Inclusive Workplace:** We value diversity and inclusivity. You'll be part of a team that celebrates different perspectives, backgrounds, and experiences, making every day an opportunity for personal growth.
- **Innovation Culture:** We encourage fresh ideas and innovative thinking.
- **Competitive Compensation:** We offer competitive compensation package and benefits to reward your talent. A few of these benefits include Health/Dental/Vision Benefits, flexible spending account, Defined Contribution Pension Plan, and much more!

Join us in making a significant impact through innovative procurement solutions!

Position Requirements

What You'll Bring to this Position:

- Four year undergraduate Business Administration degree
- Completion of an applicable procurement designation
- Five (5) years of related experience in all aspects of a supply management service, providing a centrally integrated service for the organization.
- Minimum of three (3) years' experience in construction related services.
- Combination of education and experience may be considered.

Skills That Will Ensure Your Success in the Role:

- Equipped with previous construction purchasing and pre-construction project management experience with an ability to balance complex tasks and multiple priorities that ensure delivery of agreed to time-frames and costs.
- Familiarity with engineering, procurement and construction related industry sourcing and contact standards.
- Committed team focused individual who enjoys working as part of a small, engaged team of procurement professionals where ideas, skills & capabilities are leveraged to deliver outstanding performance.
- Proficiency in Microsoft Office (PowerPoint, Word, Excel) and general knowledge of database use is an asset.
- Detail-oriented, flexible and highly motivated, demonstrating a strong work ethic and professional demeanor.
- Driven to deliver the best products and services for our business partners.
- Skills in negotiation
- Understanding of marketplace and trends
- Public relations skills
- Excellent interpersonal skills and ability to communicate ideas orally and in writing.

Physical Demands

Pay Grade

APT 6

Salary Range

\$74,881 - \$101,033 annually

Status

Permanent

Work Hours

Duration (if Term/ Temporary)

Full-Time/Part-Time

Full Time

Preference Posting

No Preference

Target Posting

Not Targeted

Additional Information

Contact Information

Job Open Date 10/01/2024

Job Close Date 10/14/2024

Open Until Filled No

Special Application Instructions **We know imposter syndrome can get in the way, so please don't hesitate to apply. We'd love to hear from you. Submit your application today!**

Diversity Statement The University of Regina is committed to an inclusive workplace that reflects the richness of the community that we serve. The University welcomes applications from all qualified individuals, including individuals within the University's employment equity categories of women, persons with disabilities, members of visible minorities, Indigenous persons, individuals of diverse gender and sexual orientation and all groups protected by the Human Rights Code.

Supplemental Questions

Required fields are indicated with an asterisk (*).

Documents Required

Required Documents

1. Resume/Curriculum Vitae
2. Cover Letter

Optional Documents

Link to apply: <https://urcareers.uregina.ca/postings/16904>